


DATE: 6/1/99 AGENDA ITEM # 2
() APPROVED () DENIED
() CONTINUED TO _____

To: James L. App, City Manager
From: Mike Compton, Director of Administrative Services 
Subject: Budget Adoption - Two Year Operating and Maintenance Budget
DATE: June 1, 1999

Need:

For the Council to consider adopting budget appropriations for the two year period beginning July 1, 1999.

Facts:

1. The Council established a budget preparation calendar which provided for the adoption of the budget on June 1, 1999.
2. The Council's ad hoc fiscal policy committee has meet on numerous occasions to consider requests and priorities for the updated four year financial plan.
3. In addition to the ad hoc committee's recommendations, which were presented to the Council during a series of three public workshops and one public hearing, the ad hoc committee recommends adoption of budget appropriations for two fiscal years.
4. All of the base budget adjustments, both reoccurring and one time, have been incorporated into the updated four year financial plan.

Analysis and
Conclusions:

As noted above, all of the Council's budget modifications, both reoccurring and one time, have been incorporated into the base budget and are reflected in Exhibits "A", "B" and Exhibit "C". An exhibit for each of the two next fiscal years, "A" and "B", has been prepared based upon the assumption that the Council will adopt budget appropriations for two years.

After incorporating all of the base modifications to the General Fund, it is projected that the General Fund would finish the fiscal year ending June 30, 2000 with a carryover of \$92,100. It is projected that the fiscal year ending June 30, 2001 will end the year with a deficit of \$(61,800). It is recommended, given the adoption of budget appropriations for two fiscal years, that the carryover in fiscal year 2000 be earmarked for covering the deficit in fiscal year 2001.

Provided for Council information are the following additional exhibits:

- Exhibit "E" - Schedule of Base Budget Additions
- Exhibit "F" - Schedule of One Time Reserve Allocations
- Exhibit "G" - Schedule of Non-Funded Priority Budget Requests

Fiscal
Impact:

Adoption of budget appropriation resolution formalizes Council policy relative to the allocation of City revenue resources.

Options:

- a. Adopt a resolution formalizing budget appropriations and revenue estimates for fiscal years 1999-00 and 2000-01; or
- b. Amend, modify or reject any of the options above.

RESOLUTION NO. 99-

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL PASO DE ROBLES
ADOPTING TWO YEAR MAINTENANCE AND
OPERATIONS APPROPRIATIONS FOR
FISCAL YEARS 1999-00 AND 2000-01**

WHEREAS, the City Council of the City of El Paso de Robles has adopted a Fiscal Policy which calls for a balanced budget; and

WHEREAS, the Fiscal Policy also calls for fund reserves should be maintained at 15% of operating expenditures; and

WHEREAS, the City Council has determined that General Fund reserves should be maintained at 20%; and

WHEREAS, the Fiscal Policy also calls for a "Reserve for Capital Asset Replacement" Fund; and

WHEREAS, the Fiscal Policy also calls for Proprietary Fund user fees to provide full coverage of direct and indirect costs including depreciation; and

WHEREAS, the City Council desires to adopt appropriations for two fiscal years; and

WHEREAS, the budget document contains all projected revenues, appropriations and transfers, it shall be implemented by the City Manager per this resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of El Paso de Robles does hereby approve and/or direct the following budgetary actions:

1. All existing programs remain in effect unless management can reduce a program's cost via installation of new technologies or any other cost efficiency therein enabling the City to reduce reoccurring operating expenditures; and
2. General Fund revenues shall be continuously monitored in order to measure collections against estimates. The City Manager is directed to develop a plan to address any projected revenue shortfalls and submit said plan to the City Council by the first meeting in February, 2000; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles, that the City Manager is hereby directed to invest the resources contained in Exhibit "A", Exhibit "B", Exhibit "C" and Exhibit "D", so as to implement the programs embodied in the Two Year Operations and Maintenance Budget for fiscal years 1999-00 and 2000-01 in the context of the Four Year Financial Plan through Fiscal Year 2002-03.

BE IT FINALLY RESOLVED by the City Council of the City of El Paso de Robles, that the Director of Administrative Services is hereby directed to publish the final budget in the "Four Year Financial Plan" format as previously drafted.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles, this 1st day June, 1999 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Exhibit "A"
City of El Paso de Robles
SUMMARY SCHEDULE
Departmental Appropriations by Type
Fiscal Year 1999-00

	<u>Salaries, Wages & Benefits</u>	<u>Maintenance & Operations</u>	<u>Debt Service</u>	<u>Operating Capital</u>	<u>Total Operations Budget</u>
City Council	\$ 49,200	\$ 260,900	\$ -	\$ -	\$ 310,100
City Clerk	18,200	18,500	-	-	36,700
Legal Services	-	200,000	-	-	200,000
Charges to User Depts.	-	(47,000)	-	-	(47,000)
City Manager	454,400	84,700	-	-	539,100
Administrative Services	429,700	1,849,300	416,900	275,000	2,970,900
Non-General Fund	(132,200)	(829,900)	(416,900)	(275,000)	(1,654,000)
Charges to User Depts.	(3,800)	(523,400)	-	-	(527,200)
Police Services	3,260,500	477,100	-	94,000	3,831,600
Non-General Fund	-	-	-	(74,000)	(74,000)
Emergency Services	646,000	309,200	-	25,000	980,200
Non-General Fund	-	-	-	(25,000)	(25,000)
Public Works	2,395,900	5,536,000	988,100	438,600	9,358,600
Non-General Fund	(1,300,500)	(4,146,900)	(982,600)	(438,600)	(6,868,600)
Charges to User Depts.	(147,900)	(230,100)	-	-	(378,000)
Library/Recreation Services	943,200	548,000	-	25,000	1,516,200
Non-General Fund	(9,300)	-	-	(25,000)	(34,300)
Community Development	617,700	916,300	-	40,000	1,574,000
Non-General Fund	(113,800)	(848,000)	-	(40,000)	(1,001,800)
Total General Fund	<u>\$ 7,107,300</u>	<u>\$ 3,574,700</u>	<u>\$ 5,500</u>	<u>\$ 20,000</u>	<u>\$ 10,707,500</u>
Sewer Operations					
PW - Wastewater Collections	219,800	209,300	-	4,500	433,600
PW - Wastewater Treatment	328,400	1,144,400	193,000	-	1,665,800
AS - Utility Billing/Cashiering	-	-	-	12,500	12,500
Total Sewer Operations	<u>548,200</u>	<u>1,353,700</u>	<u>193,000</u>	<u>17,000</u>	<u>2,111,900</u>
Water Operations					
PW - Water Prod/Distribution	654,200	1,376,700	-	16,600	2,047,500
AS - Utility Billing/Cashiering	127,900	68,200	-	262,500	458,600
Total Water Operations	<u>782,100</u>	<u>1,444,900</u>	<u>-</u>	<u>279,100</u>	<u>2,506,100</u>
Airport Operations					
PW - Airport Operations	<u>66,700</u>	<u>274,400</u>	<u>32,600</u>	<u>30,000</u>	<u>403,700</u>
Solid Waste Operations					
PW - Landfill Operations	18,500	925,100	80,300	-	1,023,900
PW - Streetsweeping	-	88,600	-	-	88,600
Total Solid Waste Operations	<u>18,500</u>	<u>1,013,700</u>	<u>80,300</u>	<u>-</u>	<u>1,112,500</u>

Exhibit "A"
City of El Paso de Robles
SUMMARY SCHEDULE
Departmental Appropriations by Type
Fiscal Year 1999-00

	<u>Salaries, Wages & Benefits</u>	<u>Maintenance & Operations</u>	<u>Debt Service</u>	<u>Operating Capital</u>	<u>Total Operations Budget</u>
Landscape & Lighting District					
PW - District Operations	12,900	128,400	-	-	141,300
Local Transportation Fund					
AS - Dial-a-Ride Service	1,400	124,700	-	-	126,100
AS - Fixed Route Service	2,100	261,000	-	-	263,100
AS - Regional Transit Service	800	113,000	-	-	113,800
PW - Streets				30,000	30,000
Total LTF	4,300	498,700	-	30,000	533,000
Community Development Block Grant					
CD - Housing Program	113,800	848,000	-	-	961,800
Redevelopment Agency - Debt					
RDA - Operations Debt	-	-	429,500	-	429,500
Redevelopment Agency - Operations					
RDA - Operations	-	538,800	-	-	538,800
Equipment Replacement Fund					
Police Services	-	-	-	74,000	74,000
Emergency Services	-	-	-	25,000	25,000
Public Works	-	-	-	357,500	357,500
Library & Recreation Services	-	-	-	25,000	25,000
Community Development	-	-	-	40,000	40,000
Total Equipment Replacement	-	-	-	521,500	521,500
Senior Endowment Fund					
Library/Recreation Services	9,300	-	-	-	9,300
Debt Service (various)					
Administrative Services	-	263,000	416,900	-	679,900
Public Works	-	-	676,700	-	676,700
	-	263,000	1,093,600	-	1,356,600
TOTAL APPROPRIATIONS	<u>\$ 8,663,100</u>	<u>\$ 9,938,300</u>	<u>\$ 1,834,500</u>	<u>\$ 897,600</u>	<u>\$ 21,333,500</u>

Exhibit "B"
City of El Paso de Robles
SUMMARY SCHEDULE
Departmental Appropriations by Type
Fiscal Year 2000-01

	Salaries, Wages & Benefits	Maintenance & Operations	Debt Service	Operating Capital	Total Operations Budget
City Council	\$ 49,200	\$ 238,900	\$ -	\$ -	\$ 288,100
City Clerk	18,400	33,000	-	-	51,400
Legal Services	-	200,000	-	-	200,000
Charges to User Depts.	-	(47,000)	-	-	(47,000)
City Manager	463,600	84,700	-	-	548,300
Administrative Services	437,900	1,594,400	629,000	6,000	2,667,300
Non-General Fund	(136,600)	(553,900)	(629,000)	(6,000)	(1,325,500)
Charges to User Depts.	(3,800)	(523,400)	-	-	(527,200)
Police Services	3,330,900	478,100	-	184,000	3,993,000
Non-General Fund	-	-	-	(184,000)	(184,000)
Emergency Services	657,500	268,200	-	-	925,700
Public Works	2,419,300	5,755,400	968,200	420,500	9,563,400
Non-General Fund	(1,316,600)	(4,112,300)	(962,700)	(420,500)	(6,812,100)
Charges to User Depts.	(148,900)	(230,100)	-	-	(379,000)
Library/Recreation Services	978,400	663,200	-	-	1,641,600
Non-General Fund	(9,600)	-	-	-	(9,600)
Community Development	633,300	342,600	-	-	975,900
Non-General Fund	(114,600)	(274,300)	-	-	(388,900)
Total General Fund	<u>\$ 7,258,400</u>	<u>\$ 3,917,500</u>	<u>\$ 5,500</u>	<u>\$ -</u>	<u>\$ 11,181,400</u>
Sewer Operations					
PW - Wastewater Collections	222,600	208,300	-	-	430,900
PW - Wastewater Treatment	332,600	1,143,900	177,100	-	1,653,600
AS - Utility Billing/Cashiering	-	-	-	3,000	3,000
Total Sewer Operations	<u>555,200</u>	<u>1,352,200</u>	<u>177,100</u>	<u>3,000</u>	<u>2,087,500</u>
Water Operations					
PW - Water Prod/Distribution	663,000	1,366,400	-	10,000	2,039,400
AS - Utility Billing/Cashiering	132,100	68,200	-	3,000	203,300
Total Water Operations	<u>795,100</u>	<u>1,434,600</u>	<u>-</u>	<u>13,000</u>	<u>2,242,700</u>
Airport Operations					
PW - Airport Operations	<u>67,600</u>	<u>236,100</u>	<u>29,300</u>	<u>-</u>	<u>333,000</u>
Solid Waste Operations					
PW - Landfill Operations	17,800	940,600	77,500	-	1,035,900
PW - Streetsweeping	-	88,600	-	-	88,600
Total Solid Waste Operations	<u>17,800</u>	<u>1,029,200</u>	<u>77,500</u>	<u>-</u>	<u>1,124,500</u>

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Exhibit "B"
City of El Paso de Robles
SUMMARY SCHEDULE
Departmental Appropriations by Type
Fiscal Year 2000-01

	Salaries, Wages & Benefits	Maintenance & Operations	Debt Service	Operating Capital	Total Operations Budget
Landscape & Lighting District					
PW - District Operations	13,000	128,400	-	-	141,400
Local Transportation Fund					
AS - Dial-a-Ride Service	1,400	124,700	-	-	126,100
AS - Fixed Route Service	2,100	248,000	-	-	250,100
AS - Regional Transit Service	1,000	113,000	-	-	114,000
PW - Streets				30,000	30,000
Total LTF	4,500	485,700	-	30,000	520,200
Community Development Block Grant					
CD - Housing Program	114,600	274,300	-	-	388,900
Redevelopment Agency - Debt					
RDA - Operations Debt	-	-	489,900	-	489,900
Redevelopment Agency - Operations					
RDA - Operations	-	583,700	-	-	583,700
Equipment Replacement Fund					
Police Services	-	-	-	184,000	184,000
Public Works	-	-	-	380,500	380,500
Total Equipment Replacement	-	-	-	564,500	564,500
Senior Endowment Fund					
Library/Recreation Services	9,600	-	-	-	9,600
Debt Service (various)					
Administrative Services	-	-	629,000	-	629,000
Public Works	-	-	678,800	-	678,800
	-	-	1,307,800	-	1,307,800
TOTAL APPROPRIATIONS	\$ 8,835,800	\$ 9,441,700	\$ 2,087,100	\$ 610,500	\$ 20,975,100

Exhibit
City of El Paso de Robles
Summary Schedule of Revenues by Fund Type
Four Year Financial Plan
Fiscal Year 1999-00 to 2001-03

	1996-97	1997-98	Estimated Budget FY 1998-99	Projected FY 2000-01	Projected FY 2001-02	Projected FY 2002-03
OVERMENTAL FUNDS	9,708,356	10,247,683	11,147,400	11,407,600	11,727,500	12,421,100
SPECIAL REVENUE FUNDS						
General Fund						
General Emergency & Reserve Fund	107,622	16,060	10,000	10,000	10,000	10,000
Equipment Replacement Fund	197,918	63,226	22,000	22,100	22,100	22,100
Childing Education Fund	-	8,605	13,000	5,500	5,500	5,500
Economic Incentive Fund	13,938	11,583	5,000	5,000	5,000	5,000
City/School Facility Fund	13,269	10,554	11,000	11,000	6,000	6,000
Citizens Optional Public Safety Fund	52,043	103,571	51,600	-	-	-
City Facility Repair Fund	-	13,184	14,000	14,000	14,000	14,000
City Tax Funds	533,775	649,910	450,300	440,000	447,000	62,000
Local Transportation Development Fund	52,020	51,651	44,000	44,200	44,600	44,800
Bridge Development Impact Fee Fund	402,333	674,021	535,000	542,700	542,700	542,700
Community Development Block Grant Fund	40,750	322,255	535,000	894,100	320,400	320,400
City Scholarship Fund	10,135	8,888	9,000	8,000	8,500	8,500
Landscaping & Lighting District Fund	125,682	140,458	142,100	146,600	150,400	150,400
Landscaping Agency - 20% LMI	156,300	163,881	157,400	183,500	199,100	234,400
TOTAL SPECIAL REVENUE FUNDS	1,705,785	2,237,847	1,939,400	2,326,700	1,774,600	1,825,800
EBT SERVICE FUNDS						
Development Agency	665,488	547,536	588,600	898,800	2,960,900	1,128,400
93 Public Facilities COP	-	37,165	20,000	20,000	20,000	20,000
TOTAL EBT SERVICE FUNDS	665,488	584,701	608,600	918,800	2,980,900	1,148,400
APITAL PROJECT FUNDS						
Capital Project Improvement Fund	798,773	576,475	3,086,000	7,005,000	-	-
Assure D Improvement Fund	-	-	-	24,078,000	396,000	-
Qualification Development Impact Fund	174,684	158,607	155,000	98,700	90,000	90,000
Trk Development Impact Fund	34,161	92,464	28,000	47,200	28,000	28,000
Storm Drainage Development Fund	15,144	75,881	16,000	40,000	16,000	16,000
Highways, Medians & Trees Fund	4,228	5,975	-	3,900	-	-
Library Construction Fund	-	75,000	127,500	-	-	-
Public Facilities Development Impact Fund	363,685	458,127	511,900	609,900	609,900	609,900
Union/46 Specific Plan Fee Fund	56,180	224,462	90,500	328,500	131,100	75,800
TOTAL CAPITAL PROJECT FUNDS	1,446,855	1,666,991	4,014,900	31,955,800	9,245,000	819,700

Exhibit "C"
 City of El Paso de Robles
 Summary Schedule of Revenues by Fund Type
 Four Year Financial Plan
 Fiscal Year 1999-00 to 2001-03

	Actual FY 1996-97	Estimated FY 1997-98	Estimated FY 1998-99	Estimated FY 1999-00	Projected FY 2000-01	Projected FY 2001-02	Projected FY 2002-03
TOTAL GOVERNMENTAL FUNDS	13,526,484	14,737,222	17,770,300	18,079,600	25,728,000	16,144,400	16,215,000
TRUST & AGENCY FUNDS							
Senior Endowment Trust Fund	26,930	42,609	25,000	25,000	25,000	25,000	25,000
Other Trust Funds	6,539	27,589	-	5,400	5,400	5,400	5,400
TOTAL TRUST & AGENCY FUNDS	33,469	70,198	25,000	30,400	30,400	30,400	30,400
ENTERPRISE FUNDS							
Sanit Operations Fund	468,047	629,125	552,400	542,100	564,800	588,800	710,200
Water Operations Fund	2,871,754	2,905,614	2,489,000	2,130,000	2,152,000	2,260,600	2,378,000
Waste Operations Fund	961,661	410,538	389,000	393,700	406,500	567,500	407,500
Power Operations Fund	2,245,095	2,496,417	2,180,000	2,366,300	2,284,000	2,309,000	2,334,000
Solid Waste Operations	1,190,100	1,443,224	1,292,800	1,392,900	1,441,400	1,475,400	1,510,400
TOTAL ENTERPRISE FUNDS	7,736,657	7,884,918	6,903,200	7,398,200	6,848,700	7,201,300	7,340,100
TOTAL ALL RESOURCES	21,296,610	22,692,338	24,698,500	25,507,200	32,607,100	23,376,100	23,585,500

Exhibit C
City of El Paso de Robles
Summary Schedule of Transfers
Four Financial Plan
Fiscal Year 1999-00 to 2002-03

	Fiscal Year 1999-00 Net Transfers In/ (Out)	Fiscal Year 2000-01 Net Transfers In/ (Out)	Fiscal Year 2001-02 Net Transfers In/ (Out)	Fiscal Year 2002-03 Net Transfers In/ (Out)
General Fund	\$ (608,000)	\$ (607,900)	\$ (506,100)	\$ (597,600)
Equipment Replacement Fund	571,600	404,600	547,200	343,600
Economic Incentive Fund	300,000	300,000	200,000	300,000
Building Education Fund	(5,400)	(5,000)	(5,300)	(5,000)
Gas Tax 2107 & 2107.5	(192,000)	(194,000)	(196,000)	(199,000)
Public Facilities Impact Fee Fund	(463,500)	(463,500)	(463,500)	(463,500)
Community Development Block Grant	65,900	66,300	66,600	67,000
1993 Public Facilities COP	670,300	671,800	672,300	666,500
RDA Operations Fund	538,800	583,700	795,000	856,900
RDA Debt Service Fund	(538,800)	(583,700)	(795,000)	(856,900)
RDA Housing Fund	(65,900)	(66,300)	(66,600)	(67,000)
Airport Operations Fund	(3,000)	(28,000)	-	-
Sewer Operations Fund	189,000	424,000	439,000	459,000
Sewer Connections Fund	(459,000)	(459,000)	(459,000)	(459,000)
Transit Operations Fund		-	(131,200)	
Water Operations Fund		(43,000)	(97,400)	(45,000)
NET TRANSER IN/(OUT)	\$ -	\$ -	\$ -	\$ -

Exhibit "E"
 City of El Paso de Robles
 Summary Schedule of
 Base Budget Additions

<u>Fund Type</u>	<u>Description</u>	<u>1999-00</u> <u>Approved</u>	<u>2000-01</u> <u>Approved</u>	<u>2001-02</u> <u>Projected</u>	<u>2002-03</u> <u>Projected</u>
General Fund	Office Equipment Commercial Lease	60,000	60,000	60,000	60,000
General Fund	Economic Incentive Contribution	300,000	300,000	200,000	300,000
General Fund	Public Safety Facility M & O	-	80,000	160,000	160,000
General Fund	Barney Schwartz Park - M & O Costs	-	225,000	300,000	300,000
General Fund	Barney Schwartz Park - Programming Costs	-	112,500	150,000	150,000
General Fund	CC - KPRL Radio Contract	30,000	3,000	3,000	3,000
General Fund	CK - Election Costs	-	15,000	-	15,000
General Fund	CM - Personnel Consulting Contract	2,300	2,300	2,300	2,300
General Fund	CM - Hire Additional IS Staff	-	30,500	45,000	61,100
General Fund	AS - Transient Occupancy Tax Audits	8,000	-	8,000	-
General Fund	AS - CATS Service Expansion - Saturday Service	35,000	35,000	35,000	35,000
General Fund	PD - Animal Services Contract	2,300	2,300	2,300	2,300
General Fund	PD - Increase Reserve Stipend	9,000	9,000	9,000	9,000
General Fund	PD - Fingerprinting System M&O(REVENUE)	-	7,900	7,900	7,900
General Fund	PD - Base Budget Increase for Vests	-	2,000	2,000	2,000
General Fund	ES - Base Budget Increase	5,000	5,000	5,000	5,000
General Fund	ES - Department Organization Study	40,000	-	-	-
General Fund	PW - Streets/Signal & St. Light Utilities	15,000	15,000	15,000	15,000
General Fund	PW - Park Maintenance Overtime	5,100	5,100	5,100	5,100
General Fund	PW - Shop Maintenance Overtime	1,500	1,500	1,500	1,500
General Fund	LRS - Expand Trips Program(REVENUE/net)	-	-	-	-
General Fund	LRS - Increase Hours by 10 per Week	7,500	15,000	23,500	32,000
General Fund	LRS - Increase Library Book Budget	10,000	10,000	10,000	10,000
General Fund	LRS - Public Internet Service	7,600	6,000	6,000	6,000
General Fund	LRS - Volunteer Coordinator to FT	-	5,000	-	31,600
General Fund	LRS - Establish Eastside Youth Program(REVENUE/net)	7,000	5,000	6,000	27,000
General Fund	CD - Building Inspection Overtime	4,000	3,000	3,000	3,000
General Fund	CD - Planning Education & Training	2,500	2,500	2,500	2,500
Sewer Operations	PW - Replacement Funds for Hydro Rodder	40,000	-	-	-
Water Operations	PW - Commercial Water Meter Replacement	-	10,000	10,000	10,000
Water Operations	PW - Test Generators	-	8,500	-	8,500
Airport Operations	PW - Base Budget Increase - O/T Budget	1,000	1,500	1,500	1,500
Airport Operations	PW - Continue Security Program @ Airport	2,500	2,500	2,500	2,500
Airport Operations	PW - Phase III Parsons Contract	38,300	-	-	-
Airport Operations	PW - Airport Liability Insurance- Increase	3,000	3,000	3,000	3,000
Airport Operations	PW - Construct Airport Restrooms	30,000	-	-	-
Airport Operations	PW - Excelsior Tractor Replacement	-	28,000	-	-
Landscape & Lighting	PW - Consultant Cost Increase	1,000	1,000	1,000	1,000

Appendix "F"
City of El Paso de Robles
Recommended One Time Allocations
Fiscal Year 1999-00 Based Upon
Fiscal Year 1998-99 General Fund Results

Economic Incentive Contribution	\$ 200,000
Alleyway Maintenance	30,000
City Hall and Police Shredders	8,000
Booking Imaging System	9,000
Dump Truck Conveyor System	10,000
Personal Alarms	7,000
Fire Apparatus Vehicle	450,000
Robbins Field Lights	65,000
Recreation Reservation System	5,000
Library Book Return	5,000
Sphere of Influence Costs	5,000
Circulation Plan Update - Phase I	100,000
Municipal Code Reformatting & Software	<u>50,000</u>
 TOTAL ALL RECOMMENDATIONS	 <u><u>\$ 944,000</u></u>

APPENDIX "G"

Schedule of Non-Funded
Operating Capital and
New/Expanded Service Requests
By Department By Priority Ranking

FPC Priority	Dept. Priority	Department/Division Description	Prog. No.	Fiscal Year 2000	Fiscal Year 2001	Fiscal Year 2002	Fiscal Year 2003	Fund Type	Re- occur ing
City Clerk									
2	2	Replace Book Covers	121	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	GF	Y
2	2	Training	121	1,000	1,000	1,000	1,000	GF	Y
2	1	Printer Replacement	121	1,500	-	-	-	GF	N
Total City Clerk				3,500	2,000	2,000	2,000		
City Manger									
1	1	Base Budget Increase - Travel & Meetings	103	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	GF	Y
2	2	Economic Vitality Corporation Contribution	103	15,000	15,000	15,000	15,000	GF	Y
2	2	City Hall Plant Service	103	3,400	3,400	3,400	3,400	GF	Y
2	2	Volunteer Supplies	103	200	200	200	200	GF	Y
2	2	Kiosk for City Hall/Library Lobby	103	4,000	-	-	-	GF	N
2	2	Multimedia Projector System	103	7,000	-	-	-	GF	N
2	2	Base Budget Increase - Census Media Campaign	103	10,000	-	-	-	GF	N
Total City Manager				49,600	28,600	28,600	28,600		
Administrative Services									
2	2	Postage Mailing System	134	\$ -	\$ -	\$ -	\$ 10,000	GF	N
2	2	AB 1600 Impact Fee Study	125	-	50,000	-	-	GF	N
Total Administrative Services				-	50,000	-	10,000		
Police Services									
1	1	Base Budget Increase - Vehicle Video Equipment	136	\$ 3,200	\$ 4,000	\$ 4,000	\$ 4,000	GF	Y
1	1	Base Budget Increase - Booking System	139	1,100	1,100	1,100	1,100	GF	Y
2	2	Fax Machine	139	-	-	3,000	-	GF	N
2	2	Photo Radar	135	-	-	-	70,000	GF	N
2	2	Relocate Fireing Range	136	-	-	80,000	-	GF	N
2	2	Women's Shelter Contribution	138	5,000	5,000	5,000	5,000	GF	Y
2	2	Re-authorize 3rd Cadet Position	139	9,000	9,000	9,000	9,000	GF	Y
2	2	Expand Phone System & Utility Costs	140	3,500	3,500	3,500	3,500	GF	Y
2	1	Vehicle, Patrol - Expand Fleet	135	-	-	25,000	-	GF	N
2	1	Vehicle, Unmarked - Expand Fleet	136	-	-	-	18,000	GF	N
2	1	Hire Records Coordinator	139	33,600	35,900	39,600	39,600	GF	Y
Total Police Services				55,400	58,500	170,200	150,200		
Emergency Services									
1	1	Paramedic Incentive Pay	150	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	GF	Y
1	1	Create Fire Captain Positions (3)	150	14,500	14,500	14,500	14,500	GF	Y
1	1	Convert volunteers to Part time	150	35,000	35,000	35,000	35,000	GF	Y

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APPENDIX "G"

**Schedule of Non-Funded
Operating Capital and
New/Expanded Service Requests
By Department By Priority Ranking**

FPC Priority	Dept. Priority	Department/Division Description	Prog. No.	Fiscal Year 2000	Fiscal Year 2001	Fiscal Year 2002	Fiscal Year 2003	Fund Type	Re- occur ing
2	2	Mobile Radio Repeater	149	3,000	-			GF	N
2	2	Multi-Casualty Unit	150	-	10,000			GF	N
2	2	Multi-Casual Supplies	150	-	2,000	2,000	2,000	GF	Y
2	2	Civilian Fire Inspector	148	-	-		31,000	GF	Y
2	2	Upgrade Utility Vehicles to Fire Rescue Unit	150	-	-		62,000	GF	N
2	2	Equip Communications Vehicle	150	-	5,000			GF	N
2	2	Airport Fire Training - FAA Mandate	150	2,500	2,500	2,500	2,500	GF	Y
2	2	Rotary Saws (3)	150	-	2,000			GF	N
2	2	Increase Overtime due to MOU	150	5,000	5,000	5,000	5,000	GF	Y
2	2	Portable Radios	150	1,500	1,500	1,500	1,500	GF	Y
2	2	"Slip On" Fire Extinguisher System	150	8,000	-			AO	N
2	2	Communication System	150	4,700	4,000	2,900	2,900	GF	Y
		Total Emergency Services		86,200	93,500	75,400	168,400		
		Public Works							
1	1	Defer Compressor Replacement	165	\$ -	\$ -	\$ -	\$ 2,000	WO	N
1	1	Accelerate Replacement of Unit 804 by 4 Yrs (see note)	166	28,000	-			AO	N
1	1	Construct Restroom @ Propeller Dr & Wing Way (see note)	166	30,000	-			AO	N
1	1	Base Budget Increase - Street Sweeper Contract	193	2,400	2,400	2,400	2,400	SW	Y
2	2	Base Budget Increase - Utilities	161	1,500	1,500	1,500	1,500	GF	Y
2	1	Emergency Generator	192	25,000	-			GF	N
2	1	Base Budget Increase - Utilities	162	15,000	15,000	15,000	15,000	GF	Y
2	1	Alleyway Maintenance Program	162	-	30,000	30,000	30,000	GF	Y
2	1	Defer Vehicle Replacement & Include Rodder	163	-	-		60,000	SO	N
2	1	Hire Additional MWI	163	36,400	38,200	40,200	42,200	SO	Y
2	1	New Well Operational Costs - make reoccurring	165	-	5,000	5,000	5,000	WO	Y
2	1	Additional Funds - Training/Education	162	2,500	2,500	2,500	2,500	GF	Y
		Total Public Works		140,800	94,600	96,600	160,600		
		Library & Recreation Services							
2	2	Sherwood Park Modular Office Unit	189	\$ -	\$ -	\$ -	\$ 40,000	GF	N
2	2	Outdoor Stage	187	-	-		60,000	GF	N
2	2	Expand Staff Assistant I hrs.	188	-	6,600	6,600	6,600	GF	Y
2	2	Library Security System Materials	199	-	-	3,000	3,000	GF	Y
2	2	Public Scanning Services	199	-	-	6,000	6,000	GF	Y
2	2	Community Outreach Program	202	-	-	4,800	4,800	GF	Y
2	2	Library Security System	202	-	-	25,000	25,000	GF	N
2	2	JPA Facilities Management Program - New		14,500	61,500	49,500	49,500	GF	Y
2	2	Base Budget Increase - S. Ross Consultant Contract	183	30,000	30,000	-	-	GF	N
2	2	Copy Machine Service Agreement	185	-	-	3,500	3,500	ST	Y

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APPENDIX "G"

**Schedule of Non-Funded
Operating Capital and
New/Expanded Service Requests
By Department By Priority Ranking**

FPC Priority	Dept. Priority	Department/Division Description	Prog. No.	Fiscal Year 2000	Fiscal Year 2001	Fiscal Year 2002	Fiscal Year 2003	Fund Type	Re- occur ing
2	1	Volunteer Coordinator to 999 hrs.	183	-	5,000	5,000	5,000	GF	Y
2	1	Enhance Department Brochure	184	3,000	4,000	5,000	6,000	GF	Y
2	1	Reclass Library Aides to Staff Assistant I	199	4,200	4,200	4,200	4,200	GF	Y
2	1	Management Reclassification	183	10,000	10,000	10,300	10,700	GF	Y
Total Community Services				61,700	121,300	122,900	224,300		
Community Development									
1	1	Outside Archiving Services for building plans.	217	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	GF	N
2	2	General Plan Update - Consultant Fees	209	-	250,000	-	-	GF	N
2	2	Circulation Plan Update - Phase II	209	-	30,000	-	-	GF	N
2	1	Full Time Office Clerk	209	31,100	34,000	37,200	40,700	GF	Y
2	1	Outside Scanning Services for building permit info	217	-	10,000	-	-	GF	N
2	1	Develop Web Site for Permit Stream Lining	217	-	18,500	1,400	1,400	GF	Y
Total Community Development				40,100	351,500	47,600	42,100		
Total New/Expanded Base Budget Additions				\$ 437,300	\$ 800,000	\$ 543,300	\$ 786,200		
FUNDING SOURCES RECAP:									
General Fund				\$ 332,500	\$ 754,400	\$ 487,200	\$ 671,100		
Airport Operations Fund				66,000	-	-	-		
Senior Endowment Trust Fund				-	-	3,500	3,500		
Solid Waste Operations Fund				2,400	2,400	2,400	2,400		
Sewer Operations Fund				36,400	38,200	45,200	102,200		
Water Operations Fund				-	5,000	5,000	7,000		
				\$ 437,300	\$ 800,000	\$ 543,300	\$ 786,200		

Legend:

AO = Airport Operations Fund
 GF = General Fund
 LL = Landscape & Lighting Fund
 SO = Sewer Operations Fund
 ST = Senior Trust Fund
 WO = Water Operations Fund